



Oregon Coast Military Museum

2145 Kingwood St., PO BOX 2040 Florence,
Oregon 97439

541-902-5160

www.oregoncoastmilitarymuseum.com

Donation of Artifacts to the Oregon Coast Military Museum:

The acceptance of any artifacts or collections into the Oregon Coast Military Museum's collection is governed by the Museum's collections management policy adopted in October 2017. The authority of accepting artifacts is the responsibility of the OCMM's Operation Manager and must be approved by them.

Objects or artifacts are accepted to the Museum's collection only when the following conditions are met:

1. The object or artifact is consistent with the purposes of the OCMM.
2. Objects or artifacts are given as free and unrestricted gifts, subject to the criteria outlined in the collections policy including the right to dispose of an object. Said objects or artifacts will have permanency in the collections as long as they retain their physical integrity, identity, and authenticity, and remain consistent with the purposes of the OCMM.
3. The OCMM is able to provide for storage, protection and preservation of said objects or artifacts in accordance with prevailing professional standards.
4. Acquisitions by purchase shall be made only after approval by Operations Manager.
5. Any objects or artifacts acquired that are deemed not needed for display purposes, or are duplicates of existing artifacts or objects, may be liquidated by exchange to acquire other needed artifacts or objects for use by the OCMM, or by sale to generate revenue for OCMM's needs.

Items accepted by the Museum are used to build, add to or create new collections or displays. There are three collections: the permanent collection; use collection; and the education collection. The collections differ in the treatment and disposal of objects in the collection.

Contributions to the Museum collection may entitle the donor to certain tax benefits. Appraisal of a gift is the responsibility of the donor and no member of the Oregon Coast Military Museum will monetarily appraise the acquisition.

Care of collections is provided by archival staff and the operations manager who govern access to the collections. Preservation of collections are in accordance with professional Museum standards with an objective of preserving the objects within the Museum's collections.

Reviewed and updated on 7/15/2020.